VISA INSTRUCTIONS: TOURIST (L TOURISM VISA)

This visa packet will provide you with information on how to apply for your visa. We work with CIBT, a visa processing agency, to assist students in obtaining a visa.

For questions about your Visa order/application status after you have submitted your visa application, contact CIBT:
800.929.2428

Your responsibility in the visa process:

- It is your responsibility to carefully read the information in this packet so that you know the steps required to obtain a visa.
- If you already have a valid Chinese visa, skip ahead to the Special Circumstances section of this packet.
- You will need to submit your actual passport with the visa application, therefore we recommend that you DO NOT make international travel plans before the program begins, as you may not have access to your passport. If extenuating circumstances require you to travel before the program begins, please contact Middlebury to discuss your options.

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Special Circumstances
Visa Restrictions and Specifications
Step 1: Receive Your Visa Supporting Document

You cannot apply for your visa until you receive the visa supporting document. The host university in China will prepare this document, a Proof of Housing, and email them about 8-10 weeks before your program begins. CET will email the Proof of Housing document to you.

Notes about your Proof of Housing

When received, please make sure the personal information on your Proof of Housing matches your passport. **If there is a discrepancy, contact your CET Student Services Coordinator immediately.**

Print your Proof of Housing in color.

You will submit the Proof of Housing to CIBT as part of your visa application.

Step 2: Start Your Visa Order with CIBT

CET works with CIBT, a third-party visa processing agency, to assist you in obtaining a visa. You will use the link below to start your visa order with CIBT. After completing your order, you will be required to mail to CIBT your Proof of Housing and any other supporting documentation they request.

**CET will cover most visa fees for students applying through CIBT. These costs include:**

- Standard China Consular fee
- In-bound shipping via FedEx (label provided by CIBT)
- Return shipping via UPS weekday service
- Visa photo upload
- Electronic scan of your visa
- CIBT standard service fee

*CET will NOT cover the cost of expedited processing. Please allow yourself ample time when applying to avoid incurring these extra costs.

**Important Notice:**

Some students may have to apply at their local consulate in person due to extenuating circumstances and/or a change in Chinese bureaucratic regulations. Please be sure to read through the visa application requirements and instructions for your specific consulate before beginning this process. You can find your local consulate information here. Make sure to read through the visa application requirements and instructions specific to your consulate before beginning the process.

Please note: if you must apply for your visa through the consulate directly, CET cannot cover the visa costs. The estimated cost could be $140-$200 (excluding travel expense), so please keep this in mind when you are budgeting for your visa costs.
If you are ready to apply for your visa, follow the link below. Please keep in mind that you MUST use this link in order for CET to cover the CIBT visa processing fees. If you do not see the CET logo in the top right-hand corner, you are not on the correct webpage. Fill out the “Do you need a visa?” section to begin the order process.

CLICK HERE TO START YOUR CIBT ORDER!

Step 3: Fill out the V.2013 Form

All students are required to complete the China Visa Application V.2013 Form. You should follow the sample China Visa Application on the next page and answer all questions according to CET’s recommended responses. Forms must be typed (not handwritten) and in black font. Write “N/A” for any sections that are not applicable and do not leave a response blank.

Please be sure to read through the Special Circumstances section in this packet while you are filling out the V.2013. It will be easiest to read through this form by downloading and viewing it on a computer or laptop.

Refer to the information below when filling out Sections 2.6 and 2.8. If your program has a proof of housing for more than one location, include both location’s addresses below.

**Kunming**
- Yunnan University Hotel Bldg. 1 Wenhua Alley, Yunnan University West Gate Wuhua District, Kunming City, China 650091

**Dali**
- The Linden Centre No. 5 Chengbei Xizhou Town Dali City, Yunnan, China 671004 +86 (0)872-245-2988
### Visa Application Form of the People’s Republic of China
(For the Mainland of China only)

The applicant should fill in this form truthfully, completely and clearly. Please type the answer in capital English letters in the space provided or tick (✓) the relevant box to select. If some of the items do not apply, please type N/A or None.

#### Part 1: Personal Information

1. **Full English name as in passport**
   - 姓 Last name: DOE
   - 中间名 Middle name: MARY
   - 名 First name: JANE

2. **Name in Chinese**
   - N/A

3. **Sex**
   - □ 男 M
   - □ 女 F

4. **DOB(yyyy-mm-dd)**
   - 2000-01-01

5. **Current nationality(ies)**
   - US

6. **Place of birth(city, province/state,country)**
   - WASHINGTON, DC, 12345

7. **Local ID/ Citizenship number**
   - 111222333 (Enter your driver's license or state ID number or N/A)

8. **Passport/Travel document type**
   - □ 外交 Diplomatic
   - □ 普通 Ordinary

9. **Passport number**
   - 123456789

10. **Sign dateyyy-mm-dd)**
    - 2015-08-31

11. **Employer/School**
    - Name: DOE
    - Address: 100 SCHOOL RD, CITY, STATE, COUNTRY

12. **Businessperson Company employee**
    - **Entertainer**
    - **Industrial/Agricultural worker**
    - **Student**
    - **Crew member**
    - **Self-employed**
    - **Unemployed**
    - **Retired**
    - **Former/incumbent member of parliament**
    - **Former government official**
    - **Military personnel**
    - **NGO staff**
    - **Religious personnel**
    - **Staff of media**

13. **Education**
    - □ 大学 College

14. **Name (Enter your home institution)**
    - 100 SCHOOL RD, CITY, STATE, COUNTRY

15. **Phone number**
    - 123-456-7899

16. **Zip Code**
    - 12345
二、旅行信息  Part 2: Travel Information

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.18 家庭住址 Home address</td>
<td>1.19 邮政编码 Zip Code</td>
</tr>
<tr>
<td>(List your permanent address)</td>
<td>12345</td>
</tr>
<tr>
<td>1.20 电话/手机 Home/mobile phone number</td>
<td>1.21 电子邮箱 E-mail address</td>
</tr>
<tr>
<td>123-456-7899</td>
<td><a href="mailto:JANE.MARY.DOE@GMAIL.COM">JANE.MARY.DOE@GMAIL.COM</a></td>
</tr>
<tr>
<td>1.22 婚姻状况 Marital status</td>
<td></td>
</tr>
<tr>
<td>□ 已婚 Married</td>
<td>□ 单身 Single</td>
</tr>
<tr>
<td>□ 其他 Other (Please specify):</td>
<td></td>
</tr>
<tr>
<td>1.23 主要家庭成员 Major family members ( spouse, children, parents, etc., may type on separate paper)</td>
<td></td>
</tr>
<tr>
<td>姓名 Name</td>
<td>国籍 Nationality</td>
</tr>
<tr>
<td>JANET DOE</td>
<td>US</td>
</tr>
<tr>
<td>JOHN DOE</td>
<td>US</td>
</tr>
<tr>
<td>1.24 紧急联络人信息 Emergency Contact</td>
<td></td>
</tr>
<tr>
<td>姓名 Name</td>
<td>手机 Mobile phone number</td>
</tr>
<tr>
<td>JANET DOE</td>
<td>123-456-7899</td>
</tr>
<tr>
<td>与申请人的关系 Relationship with the applicant</td>
<td></td>
</tr>
<tr>
<td>MOTHER</td>
<td></td>
</tr>
<tr>
<td>1.25 申请人申请签证时所在的国家或地区 Country or territory where the applicant is located when applying for this visa</td>
<td>US</td>
</tr>
</tbody>
</table>

二、旅行信息 Part 2: Travel Information

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<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>2.1 申请入境事由 Major purpose of your visit</td>
<td></td>
</tr>
<tr>
<td>□ 官方访问 Official Visit</td>
<td>□ 常驻外交、领事、国际组织人员 As resident diplomat, consul or staff of international organization</td>
</tr>
<tr>
<td>□ 旅游 Tourism</td>
<td>□ 永久居留 As permanent resident</td>
</tr>
<tr>
<td>□ 交流、考察、访问 Non-business visit</td>
<td>□ 工作 Work</td>
</tr>
<tr>
<td>□ 商业贸易 Business &amp; Trade</td>
<td>□ 寄养 As child in foster care</td>
</tr>
<tr>
<td>□ 人才引进 As introduced talent</td>
<td></td>
</tr>
<tr>
<td>□ 执行乘务 As crew member</td>
<td>□ 与中国人或具有中国永久居留资格的外国人家庭团聚超过 180 日 Family reunion for over 180 days with Chinese citizen or foreigner with Chinese permanent residence status</td>
</tr>
<tr>
<td>□ 过境 Transit</td>
<td>□ 长期探亲因工作、学习等事由在中国居留的外 国 人 As accompanying family member of foreigner residing in China due to work, study or other reasons</td>
</tr>
<tr>
<td>□ 短期探望中国公民或者具有中国永久居留资格的外国 人 Short-term visit to Chinese citizen or foreigner with Chinese permanent residence status</td>
<td>□ 短期探亲因工作、学习等事由在中国居留的外国 人 As journalist for temporary news coverage</td>
</tr>
<tr>
<td>□ 短期探望由工作、学习等事由在中国停留居留的外 国 人 Short-term visit to foreigner residing in China due to work, study or other reasons</td>
<td>□ 外国常驻中国新闻机构记者 As resident journalist</td>
</tr>
<tr>
<td>□ 短期学习 Short-term study for less than 180 days</td>
<td></td>
</tr>
<tr>
<td>□ 短期采访报道 As journalist for temporary news coverage</td>
<td>□ 长期学习 Long-term study for over 180 days</td>
</tr>
<tr>
<td>□ 其他(请说明) Other (Please specify):</td>
<td></td>
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</table>

2.2 计划入境次数 Intended number of entries

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<table>
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<tr>
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<tbody>
<tr>
<td>□ 一次(自签发之日起 3 个月有效) One entry valid for 3 months from the date of issue</td>
<td>□ 是 Yes</td>
</tr>
<tr>
<td>□ 二次(自签发之日起 3-6 个月有效) Two entries valid for 3 to 6 months from the date of issue</td>
<td>□ 否 No</td>
</tr>
<tr>
<td>□ 半年多次 (自签发之日起 6 个月有效) Multiple entries valid for 6 months from the date of issue</td>
<td></td>
</tr>
<tr>
<td>□ 一年多次 (自签发之日起 1 年有效) Multiple entries valid for 1 year from the date of issue</td>
<td></td>
</tr>
<tr>
<td>□ 其他 (请说明) Other (Please specify):</td>
<td></td>
</tr>
</tbody>
</table>

2.3 是否申请加急服务 Are you applying for express service?  
注：加急服务须经领事官员批准，将加收费用。Note: Express service needs approval of consular officials, and extra fees may apply.

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<tr>
<td>□ 是 Yes</td>
<td>□ 否 No</td>
</tr>
</tbody>
</table>

2.4 本次行程预计首次抵达中国的日期 Expected date of your first entry into China on this trip (yyyy-mm-dd)  
(Enter the date you will arrive in China)
### 三、其他事项  Part 3: Other Information

<table>
<thead>
<tr>
<th>3.1 是否曾在中国超过签证或居留许可允许的期限停留? Have you ever overstayed your visa or residence permit in China?</th>
</tr>
</thead>
<tbody>
<tr>
<td>□是 Yes □否 No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3.2 是否曾经被拒绝签发中国签证,或被拒绝进入中国? Have you ever been refused a visa for China, or been refused entry into China?</th>
</tr>
</thead>
<tbody>
<tr>
<td>□是 Yes □否 No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3.3 是否在中国或其他国家有犯罪记录? Do you have any criminal record in China or any other country?</th>
</tr>
</thead>
<tbody>
<tr>
<td>□是 Yes □否 No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3.4 是否具有以下任一种情形 Are you experiencing any of the following conditions?</th>
</tr>
</thead>
<tbody>
<tr>
<td>□是 Yes □否 No</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>① 严重精神障碍 Serious mental disorder</th>
</tr>
</thead>
<tbody>
<tr>
<td>② 传染性肺结核病 Infectious pulmonary tuberculosis</td>
</tr>
<tr>
<td>③ 可能危害公共卫生的其他传染病 Other infectious disease of public health hazards</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>3.5 近 30 日内是否前往过流行性疾病传染的国家或地区 Did you visit countries or territories affected by infectious diseases in the last 30 days?</th>
</tr>
</thead>
<tbody>
<tr>
<td>□是 Yes □否 No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3.6 如果对 3.1 到 3.5 的任何一个问题选择 “是”, 请在下面详细说明。 If you select Yes to any questions from 3.1 to 3.5, please give details below.</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
</tr>
</tbody>
</table>
3.7 If you have more information about your visa application other than the above to declare, please give details below or type on a separate paper.

N/A

3.8 If someone else travels and shares the same passport with the applicant, please affix their photos and give their information below.

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>偿行 1</td>
<td>Person 1</td>
<td></td>
</tr>
<tr>
<td>粘贴照片于此</td>
<td>Affix Photo here</td>
<td></td>
</tr>
<tr>
<td>偿行 2</td>
<td>Person 2</td>
<td></td>
</tr>
<tr>
<td>粘贴照片于此</td>
<td>Affix Photo here</td>
<td></td>
</tr>
<tr>
<td>偿行 3</td>
<td>Person 3</td>
<td></td>
</tr>
<tr>
<td>粘贴照片于此</td>
<td>Affix Photo here</td>
<td></td>
</tr>
</tbody>
</table>

偕行人信息
Information

姓名
Full name

性别
Sex

生日
DOB (yyyy-mm-dd)

N/A

N/A

N/A

四、声明及签名 Part 4: Declaration & Signature

4.1 I hereby declare that I have read and understood all the questions in this application and shall bear all the legal consequences for the authenticity of the information and materials I provided.

4.2 I understand that whether to issue a visa, type of visa, number of entries, validity and duration of each stay will be determined by consular official, and that any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China.

4.3 I understand that, according to Chinese law, applicant may be refused entry into China even if a visa is granted.

Applicant's signature: ......................................................... Date (yyyy-mm-dd): .........................................................

注：未满 18 周岁的未成年人须由父母或监护人代签。Note: The parent or guardian shall sign on behalf of a minor under 18 years of age.

五、他人代填申请表时填写以下内容 Part 5: If the application form is completed by another person on the applicant's behalf, please fill out the information of the one who completes the form

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</thead>
</table>
| 姓名
Name |  |
| 与申请人关系
Relationship with the applicant |  |
| 地址
Address |  |
| 电话
Phone number |  |

5.5 我声明本人是根据申请人要求而协助填表，证明申请人理解并确认表中所填写内容准确无误。

I declare that I have assisted in the completion of this form at the request of the applicant and that the applicant understands and agrees that the information provided is true and correct.

代填人签名/Signature: ......................................................... Date (yyyy-mm-dd): .........................................................
Step 4: Collect Your Materials

Visa application requirements vary by consulate and are subject to change without notice. If applying through CIBT, you will be taken to a screen summarizing all of the requirements for your visa. If applying independently, please use your local consulate to ensure that you have all of the necessary materials for your visa application.

Most consulates require the following items:

- **Completed Visa Application Form V.2013** (see the sample application on the previous page)
  - Did you type in all caps?
  - Is it printed in black ink?
  - Do you have a live signature and date on page 4 in blue or black ink?

- **Proof of Housing** (CET will email this to you)
  - Did you print in color?
  - Does the information in your Proof of Housing match your passport exactly?

- **Your official passport**
  - Is your passport signed?
  - Is it valid for six months after the program ends?
  - Did you include a color photocopy of the photo page of your passport?

- **Passport photo**
  - Did you check with CIBT or your consulate to make sure your photo meets the requirements?
  - Is the photo adhered to page 1 of the V.2013 form? (if applying through CIBT, you can upload a digital photo and they will print and cut it out for you.)
  *Passport photo requirements have recently changed for some consulates. Visa applications have been rejected due to issues with passport photos alone therefore please make sure your photo meets the requirements.

- **Roundtrip flight itinerary**
  - Does your itinerary include your arrival and departure dates?
  - Does it show the amount paid?

Some consulates also require additional items, which may include:

- **Proof of residency** (state ID or driver’s license)

Step 5: Submit Your Application

- Complete your CIBT Visa Application
- Upload your visa photo in your CIBT account
- Confirm that you have all required visa documentation, and mail to CIBT using the shipping label provided by CIBT.

If you have any questions about your CIBT order, or about the materials you’re mailing to CIBT, please contact CIBT directly at 800.929.2428.
If you already have a valid Chinese visa, you should reach out to CET as soon as possible with a scan of your current visa. Upon receiving your visa scan, CET will confirm with the host university if your current visa can be used for the upcoming program.

If you were born in China, the consulate will require additional information for your application, including but not limited to your original Chinese passport, documentation of name change, and prior visas to China. Please check with CIBT or the consulate for specific requirements. List your name in Chinese characters in section 1.2 of the visa application as listed on your birth certificate.

If you were born in Taiwan, list your name in Chinese characters in section 1.2 of the visa application as listed on your birth certificate. Please enter ‘China’ (not ‘Taiwan’) for your Former Nationality and ‘Taiwan’ (not ‘China’ or ‘ROC’) as your Place of Birth on your visa application.

If you were born in Hong Kong SAR, list your name in Chinese characters in section 1.2 of the visa application as listed on your birth certificate. Please enter ‘China’ (not ‘Hong Kong SAR’) for your Former Nationality and ‘Hong Kong SAR’ (not ‘China’ or ‘ROC’) as your Place of Birth on your visa application.

If you or your family are of Tibetan heritage or if you have a traditional Tibetan name, please contact CET immediately as this may affect your visa processing time.

If you are not a US Citizen but reside in the US, you will normally be required to provide originals and copies of your residency permit or visa and I-20 form. The United States Citizenship and Immigration Services (USCIS) require re-entry documents for some foreign nationals. If you are living in the US but are a citizen of another country, check with USCIS to determine the regulations that apply to you and be sure to obtain all necessary re-entry documents before you leave the United States.

If your parents work with the State Department or journalism, contact CET for further instruction before submitting your visa application.

If you currently reside in any country outside the United States and Canada, you are not able apply through CIBT and are responsible for obtaining your own visa. To do so, check the requirements of the Chinese Embassy in the country in which you reside. Most likely you will need a valid passport, a completed Visa Application Form (see guidelines on page 4 if your embassy uses Form V.2013) and a Proof of Housing. Please use the Embassy of China in your country as the authority on specific forms and instructions.

If you are a Shanghai internship student, upon arrival in Shanghai, you will need to complete a medical exam and convert your visa to a residence permit. Bring your Proof of Housing with you to convert your visa. Overseas staff will guide you through this process. You will be responsible for the fee, which is about $185. This step does not apply to Beijing internship students or to students on other CET programs. After your visa is issued from the consulate, check that you received your original JW202 form and Admissions Notice/Invitation Letter along with your returned passport. If the documents are not returned to you, contact CET immediately.
Visa Restrictions and Specifications

AFTER YOU'VE RECEIVED YOUR VISA...

Can I travel in China after the program is over?
It depends. If you are planning post-program travel, know that you are responsible for obtaining your own visa extensions if necessary. You are also responsible for any associated costs. It may or may not be possible to apply for such an extension while in China, according to local visa laws.

How long will my visa be valid?
CET guarantees that your visa will be valid for your program dates. If you are planning on staying in China beyond the end of the program, plan to make your own arrangements to renew your visa. This may include leaving the country (generally to Hong Kong) in order to get a new visa.

What kind of visa will I receive?
You will apply for a tourist L visa. Tourist visas are usually issued for stays in China under 60 days.

Occasionally the consulate will issue an F or S visa. Please contact CET if you have not been issued an L tourist visa upon receiving your passport and visa back from the consulate.

Even though we instruct you to apply for a multiple-entry visa, the consulate makes final determination of type of visa issued. Some consulates are not currently issuing multiple-entry visas. Once you receive your visa, please make sure that you are aware of the number of entries allowed.